

HOMEBOUND INSTRUCTION/HOME TUTORING (Temporary Instruction) POLICY

The Board of Education of the Gloversville Enlarged School District adopts the following policy to provide homebound instruction/home tutoring to resident students enrolled in the public schools who are unable to attend school as determined by school personnel due to medical or disciplinary reasons. Homebound instruction/home tutoring shall only be provided upon a determination that it is necessary to enable the student to keep up with class work during a period of illness or other circumstances that prevents the student's regular attendance. Homebound instruction/home tutoring is not an exact replication of day to day classroom based learning but merely a framework to ensure the provision of continued educational programming.

The Board of Education designates the Director of Student Support Services to develop procedures for handling requests for homebound instruction/home tutoring and coordination of those services once approved.

A request for homebound instruction/home tutoring, when based on a medical or psychiatric condition, must be accompanied by a statement from the child's treating physician identifying the nature of the student's condition, the basis for the request, the estimated beginning and ending date the student will require homebound instruction/home tutoring, the treatment plan, and any medical alerts. In addition, the parent shall be required to provide the District with consent to enable the school administrator/ case manager to contact the doctor to follow up on any questions the school administrator/ case manager may have.

Upon a determination that homebound instruction/home tutoring is required, the Director of Student Support Services shall make immediate arrangements for homebound instruction/home tutoring for a minimum of five (5) hours of instruction per week which shall be provided to the extent possible for one-hour each day that school is in session for a student at the elementary level and for ten (10) hours of instruction per week which shall be provided, to the extent possible for two-hours on each day schools are in session for students at the secondary school level.

Under no circumstances shall homebound instruction/home tutoring continue beyond 30 calendar days at a time without administrative review, which shall require, at a minimum, a follow-up report from the professional initially requesting homebound instruction/home tutoring which may be submitted in writing, provided and documented in a telephone conversation or both, as determined appropriate by the designated school official.

If not previously referred to the Committee on Special Education for suspected disabilities, any student who remains on homebound instruction/home tutoring for more than 6 months shall be referred to the committee on special education to determine the need for special education or related services.

Unless a request for homebound instruction/home tutoring is directly related to a student's special education needs in which case such request must be addressed to the Committee on Special Education, homebound instruction/home tutoring may be provided without a modification in the student's IEP and shall not constitute a change of placement under Part 200 of Commissioner's Regulations.

Authority:
29 U.S.C. Sec. 794 (Section 504 of the Rehabilitation act of 1973)
NY Educ. Law. §§ 1709 (24); 3202(1), (6); 3204; 3205; 3210(2)
8 N.Y.C.R.R. §175.21

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