

**Gloversville Enlarged School District
Transportation Permission Slip
Gloversville, NY 12078**

The Gloversville Enlarged School District has my permission to transport:

Student Name: _____

1. Parent/Guardian Information:

Name: _____

Address: _____

Phone: (home) _____ (work) _____

2.

AM pick up Location _____

Name: _____

Address: _____ Phone: _____

PM drop off Location: _____

Name: _____

Address: _____ Phone: _____

3. Effective Date: _____

4. The following **Adults** are authorized to accept my child from the bus:

I have read the attached Transportation Guidelines and completed the information as required on this request.

7. _____
Signature of Parent / Guardian Date

8. _____
Signature of School Official Date

****** New forms must be completed for any and all changes ****
**** CHANGES TAKE EFFECT IN 48 HOURS ******

School: _____ Grade _____
Teacher: _____ Bus Route _____

**Gloversville Enlarged School District
Transportation Department
Gloversville, NY 12078**

Dear Parent or Guardian,

In order to assure the safety and well being of your child, the Gloversville Enlarged School District has changed the Transportation Permission Slip Guidelines, which are as follows:

1. Students who are entitled to transportation from their home will be picked up at a babysitters, as long as the babysitters residence still entitles them to transportation. Only one pick up address and or drop off address allowed.
2. A list of adults that your child will be released to when getting off the bus is required for Head Start, Pre – K, Kindergarten, 1st Grade and Special Needs students. The Bus Driver will be required to ask for identification from this person that is listed on sheet. If no identification is available the student will not be released.
3. **All changes must be done in writing at the school.**
4. All changes take at least 48 hours to complete.
5. Bus Drivers are not permitted to make changes with out prior permission from the Transportation Office.
6. In the event that no one is home when the bus arrives your child will be returned to their School at the end of the bus run. It will be your responsibility to pick your child up at the school. You will be notified by the school district that your child is at the school.

If you have any questions about the guidelines, please feel free to contact the Transportation Department at 725-8118.

Sincerely,

William Ferguson
Director of Operations & Facilities