

GLOVERSVILLE ENLARGED SCHOOL DISTRICT
 BUSINESS OFFICE (518)775-5795

2011-2012 PAYROLL SCHEDULE

	<u>Pay Period</u>		<u>Paydate</u>
	<u>Start</u>	<u>End</u>	
			07/08/11
<i>For Hourly, Per Diem and Extra Curricular timesheets only.</i>	07/01/11	~ 07/08/11	07/22/11
	07/11/11	~ 07/22/11	08/05/11
	07/25/11	~ 08/05/11	08/19/11
	08/08/11	~ 08/19/11	09/02/11
	08/22/11	~ 09/02/11	09/16/11
			<i>1st pay for 10 month employees</i>
	09/05/11	~ 09/16/11	09/30/11
	09/19/11	~ 09/30/11	10/14/11
	10/03/11	~ 10/14/11	10/28/11
	10/17/11	~ 10/28/11	Thursday 11/10/11
	10/31/11	~ 11/11/11	Tuesday 11/22/11
	11/14/11	~ 11/25/11	12/09/11
	11/28/11	~ 12/09/11	12/23/11
	12/12/11	~ 12/23/11	01/06/12
	12/26/11	~ 01/06/12	01/20/12
	01/09/12	~ 01/20/12	02/03/12
	01/23/12	~ 02/03/12	02/17/12
	02/06/12	~ 02/17/12	03/02/12
	02/20/12	~ 03/02/12	03/16/12
	03/05/12	~ 03/16/12	03/30/12
03/19/12	~ 03/30/12	04/13/12 ★	
04/02/12	~ 04/13/12	04/27/12	
04/16/12	~ 04/27/12	05/11/12	
04/30/12	~ 05/11/12	05/25/12	
05/14/12	~ 05/25/12	06/08/12	
05/28/12	~ 06/08/12	06/22/12	
		<i>final check for salaried employees</i>	
	06/11/12 ~ year end	06/29/12	

**All timesheets and payroll reports should be received by the payroll office no later than the Wednesday following each pay period.*

**Timesheets for hourly employees, overtime and extra-curricular activities should reflect the pay periods listed above. They will be paid on the respective paydate.*

** Teacher Only Pay - TBD*

★ *Paychecks will be available in the business office on 4/13/12 from 8am-10am* ★