

## 2012-2013 BUDGET CALENDAR

<u>Date</u>	<u>Description of Action or Agenda Item</u>	<u>Regulation Information</u>
December 19, 2011	> Budget Calendar to Board of Education	
January 12, 2012	> Budget Meeting – Elementary School Principals > Budget Meeting – GMS and GHS Principals > Budget Meeting – Special Education > Budget Meeting – Food Service, Technology, Buildings & Grounds & Transportation	
January 17, 2012*	> Budgeting 101 Introductions	
February 13, 2012*	> Budget Workshop	
March 1, 2012	> Submit Information to Calculate Tax Levy Limit to State Comptroller	
March 12, 2012*	> Budget Workshop	
March 27, 2012	> First Notice of Budget Vote > First Notice of Public Hearing	Publish times/place/date of vote & public hearing 4 times in prior 7 wks 1 <sup>st</sup> notice at least 45 days prior to vote
April 2, 2012*	> Budget Workshop and Adoption of Draft Budget	
April 17, 2012	> Second Notice of Public Hearing  > Mail Property Tax Report Card to SED > Second Notice of Budget Vote  > Third Notice of Public Hearing	No later than 24 days prior to Vote
April 24, 2012	> Budget Available to Public	Budget must be available 14-21 days prior to Budget Vote
May 1, 2012	> Third Notice of Budget Vote  > Fourth Notice of Public Hearing	
May 8, 2012	> Public Hearing on the Budget  > Fourth Notice of Budget Vote	Budget hearing must be 7 to 14 days prior to Budget Vote
May 9, 2012	> Mail School Budget Notice to Voters	Mail to all taxpayers-Notice of Budget Vote/BOE Election, 1 day after Public Hearing
May 15, 2012*	> Budget Vote and Adoption of Final Budget	3 <sup>rd</sup> Tuesday of May; open 9 consecutive hours – 2 after 6 PM

\* Board of Education meeting date