

September 26, 2011
Date

6:30 PM
Time

Regular
Meeting
Type of Mtg.

Central Office Board of
Education Meeting Room
Where Held

Page: 7824
Mr. Semione
Presiding

Members Present:

Ms. Brown
Mr. Carangelo
Mr. Carlson
Mr. Curtis
Mrs. LaPorta
Mr. Semione
Mrs. Peck

Members Absent:

Mr. Andrews

Administrators Present:

Clifford Moses, Interim Superintendent of Schools
Steve Schloicka, Business Manager
Frank Pickus, Assistant Superintendent for Curriculum & Instruction
Rich DeMallie, Principal, GHS
Jim Christopher, Principal, GMS
Tom Komp, Principal, Boulevard School
Jane Parsons, Principal, Kingsborough School
Steve Pavone, Principal, Park Terrace School
Colleen Ulrich, Director of Student Support Services

Others Present:

Amanda Whistle, *The Leader-Herald*; Paul Amman, *WENT*; Bryan Basila, Wilson, Stark & Basila; Marie Wicklund; Committee for Improved Parent Involvement

At 6:31 PM, Mr. Semione called the meeting to order.

CALL TO ORDER

CALL TO ORDER

Mr. Semione read the Resolution of Sympathy from the Board of Education and asked Ms. Brown to say a few words about Mrs. Watts.

RESOLUTION OF SYMPATHY FOR JOSEPHINE WATTS

Ms. Brown spoke to Mrs. Watts' overall service to the district and the community for a great many years along with her compassion for the children of the district. Ms. Brown also noted that Mrs. Watts will be greatly missed.

RESOLUTION OF SYMPATHY

It is with profound sorrow that the Board of Education records the passing of a former member,

JOSEPHINE WATTS

Be IT RESOLVED, that in the passing of Mrs. Watts, the school district and the community have suffered the loss of one of its valued members and that the Board expresses to her family its deepest sympathy in the loss they are called upon to sustain.

**PRESENTATION-2010-2011
AUDIT**

BE IT FURTHER RESOLVED, that this resolution be entered upon the minutes of the Board and a copy forwarded to the family of Mrs. Watts.

Mr. Bryan Basila of Wilson, Stark and Basila, reported to the Board the findings of the district's internal audit for the 2010-2011 school year held during the summer. He briefly summarized the audit report page by page and essentially told the Board that the district was in good financial shape.

PRESENTATION – 2010-2011 AUDIT – BRYAN BASILA-WILSON, STARK & BASILA, CPA'S

PRESENTATION- 2010-2011 AUDIT – BRYAN BASILA

Mr. Semione asked that a motion be made to approve the 2010-2011 Audit. A motion was made by Mrs. LaPorta and seconded by Mr. Carangelo to approve the 2010-2011 Audit.

Motion carried: Ayes: 7 Nays: 0

It is recommended that the Board of Education approve the audit for the 2010-2011 school year as presented by Mr. Bryan Basila of Wilson Stark & Basila, CPA's. (enclosure)

Motion to approve the 2010-2011 Audit

Mr. Matt Richardson, Gloversville Middle School Teacher gave the Board a handout which briefly outlined the purpose of the Constructivist Conference attended by a committee of teachers, family facilitators and a parent. A copy of that information is attached to these minutes.

Mr. Richardson and the committee gave a brief overview of the conference and explained that the implementation process will take approximately three years.

They further explained that there are parent rooms in each building except the middle school. They noted that the middle school will have a parent room very soon. Mr. Sherman and Mrs. Blodgett explained that activities offered to parents in the parent rooms at the elementary and high school levels were in place to help them with whatever they needed, i.e., access to computers.

The Board thanked them for taking their time to attend the conference.

PRESENTATION – DISTRICT PLANNING FOR IMPROVED PARENT INVOLVEMENT

PRESENTATION-DISTRICT PLANNING FOR IMPROVED PARENT INVOLVEMENT

Stephanie Alam Matthew Richardson
Linda Bertos Paul Meher-Parent
Joann Hernigle Matt Sherman-GHS Family Facilitator
Danielle Lambert Janice Blodgett-Elementary Family Educator
Millie Metka

Mr. Semione if there were public comments. There were none.

PUBLIC COMMENT

Gloversville Enlarged School District Policy No. 3220 – Public Expression at Meetings

....During the Community Comment portion of the agenda, speakers will be allowed three minutes to ask questions or make comments regarding school related matters. Speakers will introduce themselves first by giving their name and address. "Members of the public" include only those people who are residents of the school district. Non-residents may not speak during the Community Comment portion of the agenda unless two thirds of the Board votes to allow that person to speak.

Mr. Semione asked if there were questions or concerns regarding items under Board of Education. There were none.

Mr. Semione introduced Ms. Nicole Lent who was chosen as the new Assistant Principal at Gloversville Middle School. He welcomed her to the district.

Mr. Semione asked that a motion be made to approve items under Board of Education. A motion was made by Mr. Curtis and seconded by Mrs. Peck to approve items under Board of Education.

Motion carried: Ayes: 7 Nays: 0

BOARD OF EDUCATION

A APPROVAL OF BOARD OF EDUCATION MINUTES

Regular Meeting September 6, 2011 (enclosure)
Special Meeting September 19, 2011 (enclosure)

B APPROVAL OF ASSISTANT PRINCIPAL-GLOVERSVILLE MIDDLE SCHOOL

BE IT RESOLVED that the Board of Education hereby accepts the recommendation of the Interim Superintendent to appoint Nicole Lent to a three-year probationary appointment as Assistant Principal for the Gloversville Middle School commencing October 3, 2011 and ending October 2, 2014 with a base administrative salary of \$59,000.

C APPROVAL OF VOTING DELEGATE – ANNUAL NYSSBA CONVENTION

It is recommended that the Board of Education approve the designation of Mr. Richard Carlson as the voting delegate for the Annual Business Meeting of the New York State School Boards Association Convention to be held on Saturday, October 29, 2011.

PUBLIC COMMENT

Motion to approve items under Board of Education

BOARD OF EDUCATION

APPROVAL OF BOARD OF EDUCATION MINUTES

APPROVAL OF ASSISTANT PRINCIPAL – GLOVERSVILLE MIDDLE SCHOOL

APPROVAL OF VOTING DELEGATE – ANNUAL NYSSBA CONVENTION

D APPROVAL OF FAMILY AND COMMUNITY EDUCATOR-TITLE I FUNDS

It is recommended that the Board of Education approve a full-time Family and Community Educator position for the Gloversville Middle School with a salary to be paid for with Title I funds as outlined in the enclosed job description. (enclosure)

APPROVAL OF FAMILY AND COMMUNITY EDUCATOR

E APPROVAL OF GLOVERSVILLE ADMINISTRATIVE SUPERVISORY STAFF AGREEMENT AMENDMENT

It is recommended that the Board of Education approve the change of the Food Service Director title from the Gloversville Administrative Supervisory Staff Association to the Noninstructional Support Staff unit.

APPROVAL OF GLOVERSVILLE ADMINISTRATIVE SUPERVISORY STAFF AGREEMENT AMENDMENT

Mr. Semione asked if there were questions or concerns regarding the Committee on Special Education and Preschool Special Education Report. There were none.

Mr. Semione asked that a motion be made to approve the Committee on Special Education and Preschool Special Education Report. A motion was made by Mrs. LaPorta and seconded by Mr. Carlson to approve the Committee on Special Education and Preschool Special Education Report.

Motion to approve Committee on Special Education and Preschool Special Education Report

Motion carried: Ayes: 7 Nays: 0

PROGRAMS/PUPIL SERVICES

PROGRAMS/PUPIL SERVICES

A APPROVAL OF DISTRICT COMMITTEE ON SPECIAL EDUCATION AND PRESCHOOL SPECIAL EDUCATION REPORT

It is recommended that the Board of Education approve the recommendations by the District Committee on Special Education and Preschool Special Education Report for the month of September 2011. (enclosure)

APPROVAL OF DISTRICT COMMITTEE ON SPECIAL EDUCATION AND PRESCHOOL SPECIAL EDUCATION REPORT

Mr. Semione asked if there were questions or concerns regarding items under Finance. There were none.

Mr. Semione asked that a motion be made to approve items under Finance. A motion was made by Mr. Curtis and seconded by Mrs. Peck to approve items under Finance.

Motion to approve items under Finance

Motion carried: Ayes: 7 Nays: 0

FINANCE

APPROVAL OF WARRANTS

RESOLVED, that the bills herewith listed and presented in the sum \$3,170,886.71 be approved as follows:

Regular Audit	\$2,389,859.79
Federal Audit	\$ 61,085.08
School Lunch Audit	\$ 47,872.69
Capital Project I Audit	\$
Capital Project II Audit	\$ 435,745.25
Energy Performance Project	\$ 236,323.90

GRAND TOTAL OF COMBINED AUDITS \$3,170,886.71 and the same are directed paid by the Board of Education. (enclosures)

ACCEPTANCE OF TRIAL BALANCE REVENUE AND APPROPRIATION REPORT – AUGUST 2011

It is recommended that the Board of Education accept the Trial Balance Revenue and Appropriation Report for the month of August, 2011. (enclosure)

APPROVAL OF HFM BOCES LEASE AGREEMENTS FOR 2011-2012

It is recommended that the Board of Education approve the following lease agreements with HFM BOCES for the 2011-2012 school year: (enclosures)

Distance Learning Classroom	\$ 1,000
Special Education Classrooms-Boulevard School	\$ 55,188
Special Education Classrooms-GMS	\$120,162
Special Education Classrooms-GHS	\$ 17,632

APPROVAL OF SUPPLEMENTAL EDUCATION SERVICE AGREEMENTS – 2011-2012

- 1 It is recommended that the Board of Education approve the Supplemental Education Service Agreement with Habitat for Learning, Inc, D/B/A Sylvan Learning Center at rates ranging from \$40 per hour to \$52 per hour effective 2011-2012 school year, as outlined in the enclosed agreement. (enclosure)
- 2 It is recommended that the Board of Education approve the Supplemental Education Service Agreement with Read and Succeed, LLC at a rate of \$79 per hour effective 2011-2012 school year, as outlined in the enclosed agreement. (enclosure)

Mr. Semione asked if there were questions or concerns regarding items under Facilities. There were none.

Mr. Semione asked that a motion be made to approve items under Facilities. A motion was made by Mr. Curtis and seconded by Mrs. LaPorta to approve items under Facilities.

Motion carried: Ayes: 7 Nays: 0

FINANCE

APPROVAL OF WARRANTS

ACCEPTANCE OF TRIAL BALANCE REVENUE AND APPROPRIATION REPORT-AUGUST 2011

APPROVAL OF HFM BOCES LEASE AGREEMENTS FOR 2011-2012

APPROVAL OF SUPPLEMENTAL EDUCATION SERVICE AGREEMENTS

Motion to approve items under Facilities

C INSTRUCTIONAL LEAVES OF ABSENCE

INSTRUCTIONAL LEAVES OF ABSENCE

- | | | | |
|---|--|---|--------------------|
| 1 | Chrisandra Symonds
5416 Parkis Mills Rd
Galway, NY 12074
Special Education Teacher at
Boulevard School | <u>Reason and Effective Date</u>
FMLA (paid)
9/6/11-10/7/11-AM

FMLA (unpaid waiting period for
GTA Sick Bank)
10/7/11 PM-10/17/11 AM

FMLA (paid from GTA Sick Bank)
10/17/11 PM-12/5/11

Medical (paid from GTA Sick Bank)
12/6/11-12/15/11 | Chrisandra Symonds |
| 2 | Michelle Becker
7137 Kilmer Rd
Middle Grove, NY 12850
Grade 2 Teacher at
Kingsborough School | <u>Reason and Effective Date</u>
FMLA (paid)
9/14/11-11/3/11 | Michelle Becker |
| 3 | Traci Grant
Gloversville Middle School
Special Education Teacher at
Gloversville Middle School | <u>Reason and Effective Date</u>
FMLA (paid)
10/31/11-1/27/12 | Traci Grant |

D INSTRUCTIONAL APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

- | | | |
|---|--|---|
| 1 | <u>Probationary Appointment Salary Correction</u>

Jody Gil
11 E Madison Ave
Johnstown, NY 12095
Education: BSW Social Work-SUNY Stony Brook
MSW Social Work-SUNY Stony Brook
Certification: Licensed Clinical Social Worker-R
Certified On-going Service Coordinator
Certified Disaster Training for Communities
Tenure Area: School Social Worker
Experience: Teaching Assistant-Fulton County Regional
YMCA; Hospice Social Worker-Mountain Valley
Hospice; Clinical Coordinator of Social Work
Services and Supervising Social Worker-
Community Health Center; Medical Social
Worker-Little Falls Hospital;
Assignment: Social Worker at McNab/Meco Schools
Salary: From: Step 1 = \$37,533 plus 30
graduate credits= \$39,033
To: Step 1 - \$37,533 plus 5% Guidance Differential
and 30 graduate credits = \$40,984.65
Effective: 9/1/11-8/31/14
Justification: Replacing Mary Alice Nyhan who retired | Probationary Appointment Salary
Correction

Jody Gil |
|---|--|---|

2 Approval of Mentors - \$3,000 - 2011-2012 Approval of Mentors

It is recommended that the Board of Education approve the following Mentors at a rate of \$3,000 for the 2011-2012 school year:

Janice DeFino Jost
Lisa Masaitis
Linda Ruggeri

3 Approval of Compensation for Additional Class per GTA Contract – \$5,799 - GHS – 2011-2012 Approval of Compensation for Additional Class per GTA Contract

Shelbi Lewis	Math	Joe Nares	Technology
Doral Lysiak	Math	Dave Wilder	Technology
Jeff Gardiner	Science		

4 Approval of Compensation for Additional Prep per GTA Contract – 10% of Base Salary -GHS – 2011-2012 Approval of Compensation for Additional Prep per GTA Contract

Joe Nares	Technology – \$7,584.30
Dave Wilder	Technology - \$5,019.90
John Ivancic	Technology - \$6,935.40
Tammy McCue	Business – \$7,584.30
Charlie Giglio	Latin - \$5818.10 X 2 Preps = \$11,636.20
Todd Carangelo	Second Language - \$6,137.30

5 Approval of Teaching Assistants – 2011-2012 Approval of Teaching Assistants

a Three-Year Probationary Appointment Three-Year Probationary Appointment

1	Katharine Spader 106 Dove St Johnstown, NY		Katharine Spader
	Education:	BS Education-SUNY Cortland MS Teaching-SUNY Cortland	
	Certification:	N/A	
	Tenure Area:	N/A	
	Experience:	Phys Ed Teacher-Johnstown High School; Substitute Teacher-HFM BOCES	
	Assignment:	Teaching Assistant at GMS Pool	
	Salary:	\$14,068.13 (prorated)	
	Effective:	9/27/11-9/26/14	
	Justification:	To replace Tammy Albers who resigned	

b Part-time Appointments Part-time Appointments

1	Brian Farley 11 W Eighth Ave Gloversville, NY		Brian Farley
	Education:	BS Human Development-Empire State College	
	Certification:	N/A	
	Tenure Area:	N/A	
	Experience:	Substitute Teacher/Teaching Assistant-HFM BOCES	
	Assignment:	Part-time Teaching Assistant at Kingsborough	
	Salary:	\$10.54/hr X 3 hrs/day	
	Effective:	9/6/11	
	Justification:	New position	

2 Elizabeth Bayley-Kalac
 522 N Main St
 Gloversville, NY
 Education: BS Early Childhood-Bloomsburg Univ,
 Bloomsburg, PA
 MA Teaching & Learning/Elementary
 Reading-Nova Southeastern Univ, FLA
 Certification: NYS Permanent PreK-6
 Tenure Area: N/A
 Experience: Substitute Teacher-HFM BOCES; Grades 2 & 3
 Teacher-St Stanislaus School, Amsterdam
 Assignment: Part-time Teaching Assistant at McNab/Meco
 Salary: \$10.54/hr X 3 hrs/da
 Effective: 9/27/11
 Justification: New position

Elizabeth Bayley-Kalac

E APPROVAL OF NONINSTRUCTIONAL RESIGNATIONS

APPROVAL OF NONINSTRUCTIONAL RESIGNATIONS

1 Teacher Aide

Teacher Aide

	<u>Reason and Effective Date</u>
Ann Peden	Personal
GMS	10/14/11
Special Education Teacher Aide	

Ann Peden

2 Buildings and Grounds – Substitute Cleaners – Involuntary Resignations – Effective 9/16/11

Buildings and Grounds – Involuntary Resignations

Glenda Clark	Joshua Larimore
Alan Dutcher	Randall Vose

F APPROVAL OF NONINSTRUCTIONAL LEAVES OF ABSENCE

APPROVAL OF NONINSTRUCTIONAL LEAVES OF ABSENCE

1 Buildings and Grounds – Change in Effective Dates

Buildings and Grounds

	<u>Reason and Effective Date</u>
Edward Lalor	Medical (unpaid)
Gloversville Middle School	From: 6/1/11-9/28/11
	To: 6/1/11-9/5/11

Edward Lalor

2 Food Service

Food Service

	<u>Reason and Effective Date</u>
Pamela Billa	FMLA (paid)
Gloversville Middle School	9/6/11-9/27/11

Pamela Billa

G APPROVAL OF NONINSTRUCTIONAL APPOINTMENTS

APPROVAL OF NONINSTRUCTIONAL APPOINTMENTS

1 Approval of AIS Parent Facilitator at Gloversville High School – REAP Funds - 2011-2012 Only

Approval of AIS Parent Facilitator at GHS

Matt Sherman	AIS Parent Facilitator at GHS
GHS	Rate: \$24,617
	Effective: 9/6/11-6/30/12

Matt Sherman

- 2 School Nurse Salary Correction School Nurse Salary Correction
- Lisa Washburn School Nurse (RN) at McNab/Meco Lisa Washburn
 100 Prospect Ave Rate: From: Step 1 = \$24,155
 Gloversville, New York To: Step 3 = \$26,143
 (reflects 2 years credit for military service)
 Effective: 5/25/11
- 3 Food Service – Substitute Appointments Food Service – Substitute Appointments
- a Michele Harpp Food Service Worker Substitute
 31 Forest St-Apt 802 Rate: \$8.48/hr
 Gloversville, NY Effective: 9/27/11 Michele Harpp
- b Amy Wilson Food Service Worker Substitute
 73 E Pine St Rate: \$8.48/hr
 Gloversville, NY Effective: 9/27/11 Amy Wilson
- c Jessica Canty Food Service Worker Substitute
 50 Yale St-Apt 1 Rate: \$8.48/hr
 Johnstown, NY Effective: 9/27/11 Jessica Canty
- 4 Food Service – Change in Classification Food Service – Change in Classification
- Lori Allen From: Food Service Worker
 17 McMartin St To: Food Service Worker Substitute
 Johnstown, NY Rate: \$8.48/hr
 Effective: 9/27/11 Lori Allen
- H EXTRACURRICULAR EXTRACURRICULAR
- 1 Approval of Advisors – GHS – 2011-2012 Approval of Advisors – GHS
- Out of School Suspension Millie Metka \$32/hr
 Substitute
 Out of School Suspension Andrew Slezak \$8.69/hr
 Teacher Aide
 Bus Duty-AM Only Andrew Slezak \$413.50
- 2 Approval of Advisors – Elementary – \$18/hr X 100 hrs/School Approval of Advisors – Elementary
**Excluding Gina Ruller and Ken
 Topliff for Odyssey of the Mind**
- Kingsborough
 Patricia Blowers Library Club
 Gina Ruller Morning Program
 Teresia Davis Yearbook
 Gina Ruller Odyssey of the Mind - **DELETED**
 Gina Ruller Yearbook
 Ken Topliff Odyssey of the Mind - **DELETED**
 Eileen Wilson Spring Play
 Valerie Person Bus Duty-PM Only - \$413.50

- | | | |
|---|--|-----------------------------------|
| 3 | <u>Approval of PM School Staff - \$32/hr – 2011-2012 School Year</u> | Approval of PM School Staff |
| a | <u>Gloversville High School</u> | Gloversville High School |
| | Eric Garippa Science Lab | |
| | Vanessa Warner Science Teacher and Science Lab | |
| | Heidi Gray Math Teacher | |
| | Mark Schneider Social Studies Teacher | |
| b | <u>Gloversville Middle School</u> | Gloversville Middle School |
| | Christian Rohrs Substitute Teacher | |
| 4 | <u>Approval of Detention Supervisors – \$32/hr – 2011-2012 School Year</u> | Approval of Detention Supervisors |
| a | <u>Gloversville High School</u> | Gloversville High School |
| | Millie Metka Substitute Supervisor | |
| | Andrew Slezak Teacher Aide \$8.69/hr | |
| b | <u>Gloversville Middle School</u> | Gloversville Middle School |
| | Ed Collar 2 days/week | |
| | Marcia Gillis 2 days/week | |
| | William Decker 1 day/week | |
| | Matt Richardson Substitute | |
| | Greg Heroth Substitute | |
| 5 | <u>Approval of Head Coaches – 2011-2012 School Year</u> | Approval of Head Coaches |
| | Donna Bekkering Bowling \$2,820 | |
| | Mark LeFever Boys Basketball \$5,640 | |
| | Stephen Wendt Indoor Track \$4,230 | |
| | Mike Harrington Boys Swimming \$4,653 | |

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION REPORT

--Mr. Pickus reported to the Board that Gloversville Middle School was identified as a school in need of improvement by the State Education Department. He briefly explained why.

--Mr. Pickus gave the Board a brief overview of the Professional Development going on in the district.

--Mr. Pickus told the Board that next September, School Tool, a student management tool, will be used in the district. He briefly explained what School Tool is.

--Mr. Pickus told the Board that NERIC will be hosting Tech Awareness Day at the Desmond Hotel in Albany on December 9, 2011. Anyone is welcome to attend.

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION REPORT

SUPERINTENDENT'S REPORT

--Mr. Moses told the Board that he attended an assembly at GHS last Friday regarding texting and driving. He asked Mr. DeMallie to give further details about the guests who spoke to students. Mr. DeMallie reported that the assembly was open to juniors and seniors and the guest speakers were parents and sister to a student who lost her life while driving and texting. He explained that the message was very powerful.

--Mr. Moses reminded the Board of the meeting on November 3 at BOCES at 6:00 PM regarding consolidation of services within our BOCES.

--Mr. Moses spoke to the Board regarding the new superintendent search. He briefly went over the timeline which included a special Board of Education meeting to be held on October 11 to discuss results of the forums held for the community, students, faculty and staff.

At 7:25 PM, Mr. Semione asked that a motion be made to adjourn to Executive Session for the purpose of discussing a particular person or personnel, student matters and collective negotiations, if applicable. A motion was made by Mrs. LaPorta and seconded by Ms. Brown to adjourn to Executive Session for the purpose of discussing a particular person or personnel, student matters and collective negotiations, if applicable.

Discussion ensued.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PARTICULAR PERSON OR PERSONNEL, STUDENT MATTERS AND COLLECTIVE NEGOTIATIONS, IF APPLICABLE.

At 8:38 PM, Mr. Semione asked that a motion be made to adjourn the Executive Session. A motion was made by Mr. Carlson and seconded by Ms. Brown to adjourn the Executive Session.

Motion carried: Ayes: 7 Nays: 0

ADJOURNMENT

At 8:39 PM, Mr. Semione asked that a motion be made to adjourn the meeting. A motion was made by Mr. Curtis and seconded by Mrs. Peck to adjourn the meeting.

Motion carried: Ayes: 7 Nays: 0

SUPERINTENDENT'S REPORT

Motion to adjourn to Executive Session

EXECUTIVE SESSION

Motion to adjourn the Executive Session

ADJOURNMENT

Motion to adjourn the meeting

September 26, 2011
Date

6:30 PM
Time

Regular
Meeting
Type of Mtg.

Central Office Board of
Education Meeting Room
Where Held

Page: 7836
Mr. Semione
Presiding

Enclosures:

Enclosures

- 2010-2011 Audit
- Board of Education Meeting Minutes
- Job Description for Family and Community Educator
- Committee on Special Education and Preschool Special Education Report
- Warrant Information
- Trial Balance Revenue and Appropriation Report
- BOCES Lease Agreements
- Supplemental Education Service Agreements
- Requests for Use of Facilities
- Monthly Reports (Note: GMS report was included in the September 6th agenda)
- MSSBA Educational Summit Information from Dr. Michel
- Communications Plan 2011-2012
- Block Party Information

Steven Schloicka, District Clerk